

**Piberry Institute  
33056 Old Dixie Hwy  
Homestead, FL. 33033  
(305) 245-2581**

**Addendum to Vol. Five School Catalog – Piberry Institute Inc. #4508 – Admissions Policy  
Practical Nurse, Effective 1/29/2018**

**Admissions Policies**

Each prospective student upon inquiry is assigned to an Admissions representative who informs prospective students about the admission process including but not limited to the curriculum, policies, procedures, costs of the program, any equipment and services required prior to enrollment. The admission representative also tries to ascertain and gives direction to the student in regard to their academic history, career goals, and potential for successful completion of their field of study. A copy of the catalog will be issued to students prior to signing of the enrollment.

To qualify for general admissions to Piberry Institute, the applicant must meet the following requirements:

1. Must be 18 years of age, possess a valid High School Diploma, or a High School Equivalency. Students under 18 years of age must have parental consent. The parent or legal guardian must sign the student's enrollment agreement.
2. Must have a personal interview with an Admissions Representative and tour the Facility.
3. Must meet with a Financial Services Officer who will discuss the cost of the program, and arrange for payment of tuition.
4. Must complete and sign an Enrollment Agreement, and provide two proofs of identification, including photo identification such as a drivers license, passport.
5. Applicants wishing to enter the Institute with a High School Diploma from a foreign country must provide an official original U.S. evaluation from a recognized evaluating agency. The cost of such evaluation is the responsibility of the applicant.

To qualify for admissions to the Practical Nurse program, the applicant must also meet the following requirements:

1. Students applying to the Nursing Education Program are required to take the HESI Admission Assessment exam and achieve a cumulative passing score for the English Language and Math of 55 percent before the end of the Basic Healthcare Course.
2. Must order High School transcripts to be sent directly to the school.

**Admissions Procedure for Practical Nurse:**

- a) Students must register for the exam.
- b) Students are required to arrive promptly for the exam. If they are unable to attend the test date and time that they registered for, students are required to call or email, at least

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- c) 48 hours prior to the test start time. Any student who registers for a given exam date and does not attend that scheduled test date must wait at least 15 days before being allowed to reschedule. Two or more successive “no shows” for an exam will require students to wait 30 days to register for another exam date.
  - d) This is a timed exam. Students are allowed a maximum of 4 hours to complete the exam. If the student need special accommodations (ADA) for testing, he or she will receive 6 hours to complete the exam.
  - e) Students are required to complete all required sections of the exam on the initial attempt (all English Language and math modules) for their grade to be accepted.
  - f) A study guide is available for purchase at the college student services department. An exam review is also scheduled two weeks prior to the exam. Students that have completed an enrollment agreement may attend the review session if they so desire.
  - g) Students who do not achieve the passing score on their initial attempt may schedule a retake, but are required to wait 5 days after an unsuccessful attempt to register for another testing date. If the student is unsuccessful for the second attempt, then there is a 30 day wait to register for another testing date.
  - h) Students will be required to achieve the passing score by their third (3<sup>rd</sup>) attempt or will not qualify for admission to the nursing program for that enrollment period.
  - i) HESI exam scores will be valid for (2) years from the date of testing.
3. Must have a personal interview with a designated Practical Nurse Faculty/Director.
4. Applicants who have attended another institution must meet the testing requirements for the Entrance and HESI Entrance exams. After meeting those requirements, such an applicant may challenge the Basic Nursing and/or Medical Terminology/Anatomy & Physiology HESI specialty Assessments. If he or she meets a passing score of 85 percent or 850, and has earned a B or better grade from the previous institution, the applicant may be accepted into the Practical Nursing program and receive the clock hours for that course. The passage of the final HESI course Assessment for these two courses, in conjunction with the applicable grade on the applicant’s transcripts from the other institution are used as the basis for the acceptance of transfer of clock hours for both courses. The applicant has only one opportunity to achieve a passing score on each of those assessments. The applicant must also pay a \$50 test fee and \$250 administrative fee for each course accepted. Students who have attended Piberry Institute and have achieved a B grade or better in Medical Terminology/Anatomy & Physiology and

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Pharmacology courses may receive the transfer clock hours, but must successfully pass the HESI final assessments exam and pay the \$50 test fee for each exam.

5. Students enrolling in a Diploma Practical Nurse Program are required to demonstrate the ability to read and write in standard English. Evidence of such level of English Proficiency may be established by transcripts of prior study from English speaking school; scores on the school entrance exams, personal interviews and/or by special demonstrations that are conducted orally and written.
6. Complete a 150-word essay in English about the reason the student wants to be a Practical Nurse.
7. Provide required documentation for TB Test or/Chest C-Ray, Health Exam, current immunization as outlined in the Piberry Institute Health Assessment Form (obtained and paid for by the student).
8. Complete and pass a 10 Panel Background screen with clean history – AHCA – (obtained and paid for by the student).
9. Complete and pass a Level II drug test with no concerns (obtained and paid for by the student).
10. Provide two letters of recommendation.
11. Provide two passport photos.

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Effective 1/29/2018**

<b>Program</b>	<b>Tuition</b>	<b>Books &amp; Fees</b>	<b>Total Costs</b>
*Practical Nurse, Diploma	\$10,500	\$1500	\$12,000
*Not Eligible for Title IV funds			